AI for Education

Drafting a GenAI Academic Policy at your School

Key Steps

- **Create a cross-functional team to draft and review the policy**
- **Share the policy across the community and in every classroom**
- **Continuously review the policy across the year**

Example of a GenAI Amendment to Your Student Academic Integrity Policy

Generative Artificial Intelligence (GenAI) tools like ChatGPT are a significant technological advancement that has the potential to support your learning. But wIth any new technology, there are significant limitations and risks associated with its use, misuse, and overuse.

To support appropriate use of GenAI tools in your learning, these three steps should be taken when determining if and when to use GenAI tools. If these steps are not followed, your use of GenAI tools will be considered an academic integrity violation.

Step 1
Check with your teacher if the assignment, homework, or assessment can be completed with the support of a GenAI tool.

Step 2
If the tool is allowed, track your conversation with the tool by cutting and pasting the interaction in a document that you can share with your teacher.

Step 3
Cite the use of the tool when submitting your work. Here is an example with APA style formatting:

OpenAI. (2023). ChatGPT (Mar 14 version) [Large language model]. https://chat.openai.com/chat

Examples of Appropriate Use

- **Explain topics in a way that works for me**
- **Help me brainstorm and explore ideas**
- **Help me study for an upcoming assessment**
- **Provide feedback on my work for areas of improvement**

Examples of Inappropriate Use

- **Not asking for permission to use GenAI tools**
- **Completing an entire assignment, homework, or assessment**
- **Not reviewing my work for hallucinations or inaccuracies**
- **Not tracking or citing my work with GenAI**

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